

Tally
T8106/T8406
Color Laser Printers
Quick Start Guide

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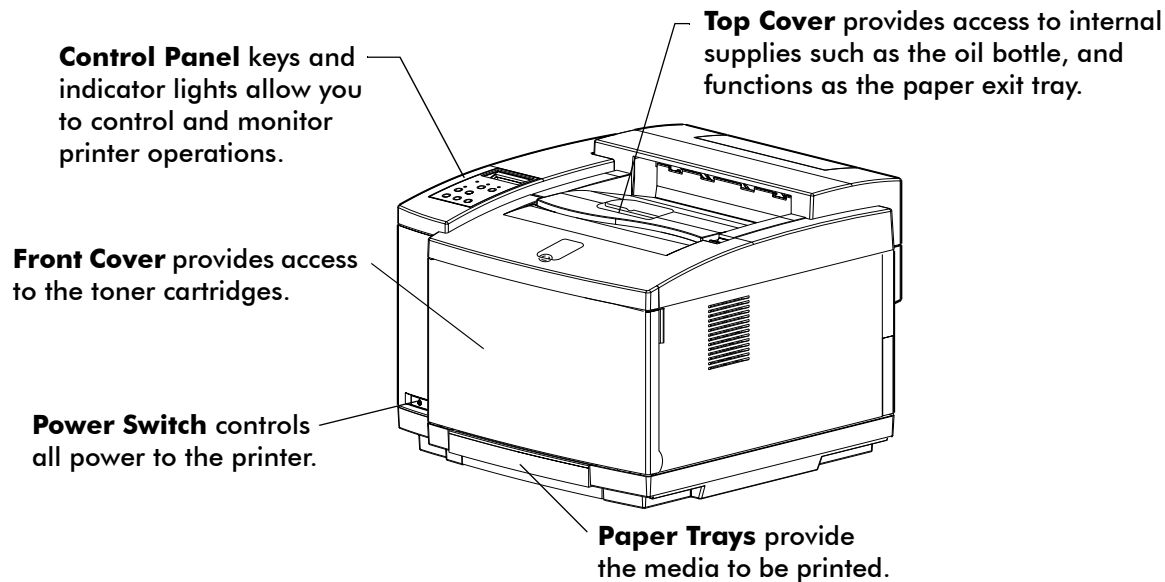
Chapter 1

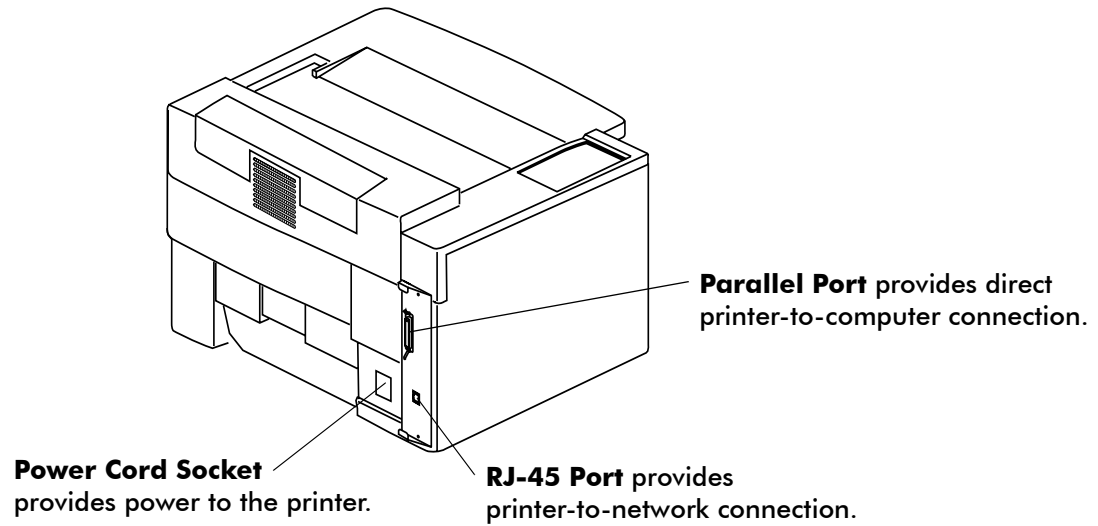
Introduction

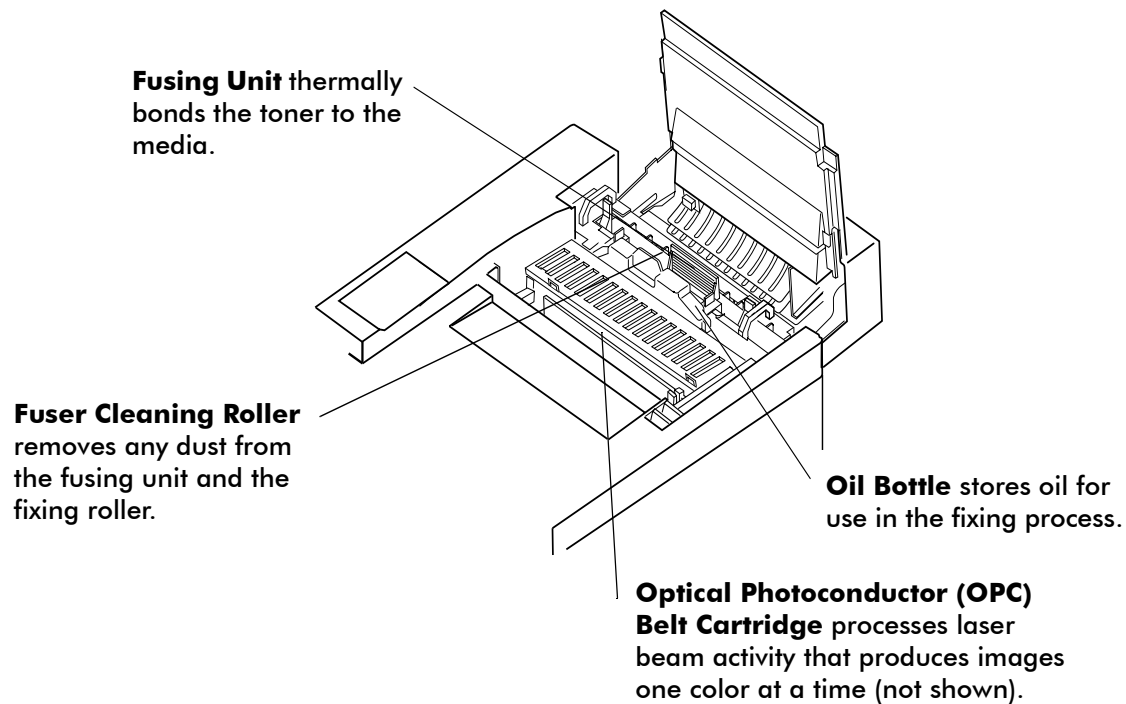
About This Manual

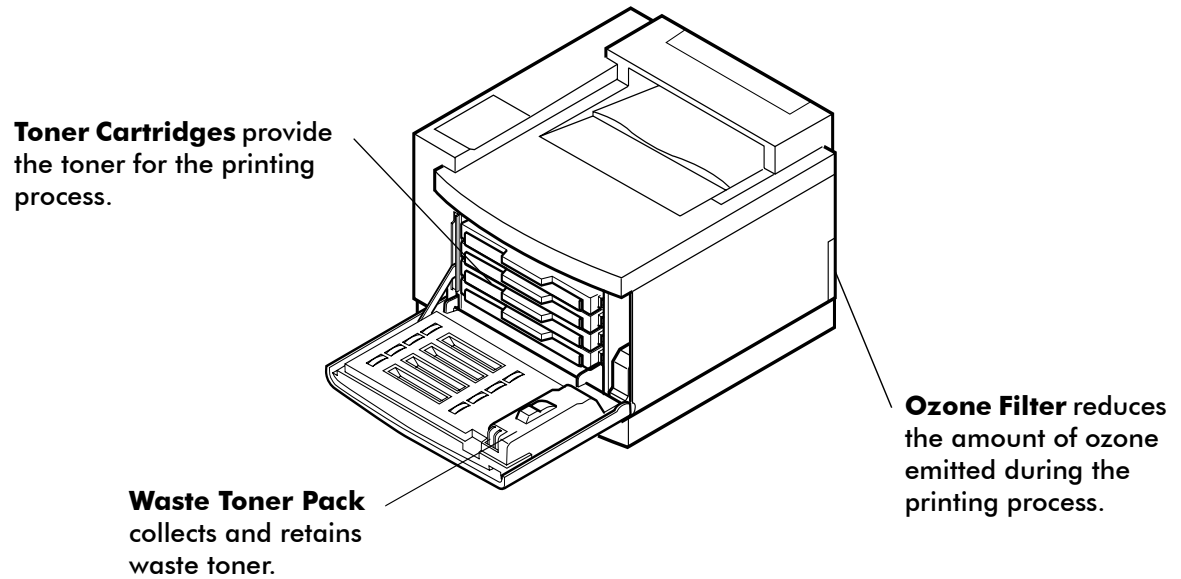
This quick start guide is intended to provide guidance for the proper installation of your Tally T8106/T8406 printer. If you require more information to install your printer, consult the User Guide located on the Tally T8106/T8406 CD-ROM. For further help, you can reach Tally technical support by telephone at 866-359-2899, on the World Wide Web at www.tally.com, or by e-mail at support@tally.com.

Printer Components









Chapter 2

Setting Up Your Printer

System Requirements

For optimum printer performance and productivity, install the Tally printer driver software in a computer operating system that meets the following specifications.

Operating System Requirements

To use the Tally printer drivers included for this model, the connecting computer must use one of the following Microsoft operating systems:

- Windows 95
- Windows 98/ME
- Windows NT 4.0
(The Windows NT 4.0 printer driver will only operate on X86 architectures.)
- Windows 2000

Hardware Requirements

The connecting computer must meet the following minimum hardware requirements:

Microprocessor

Pentium® 133 MHz minimum. Pentium® 200 MHz or higher microprocessor is recommended.

Memory

At least 32 MB. 64 MB or more of memory is recommended.

Disk Space

At least 100 MB. 300 MB or more of disk space is recommended.

Note: *For Apple Macintosh hardware requirements, see the Macintosh User Guide on your CD-ROM.*

Printer Location

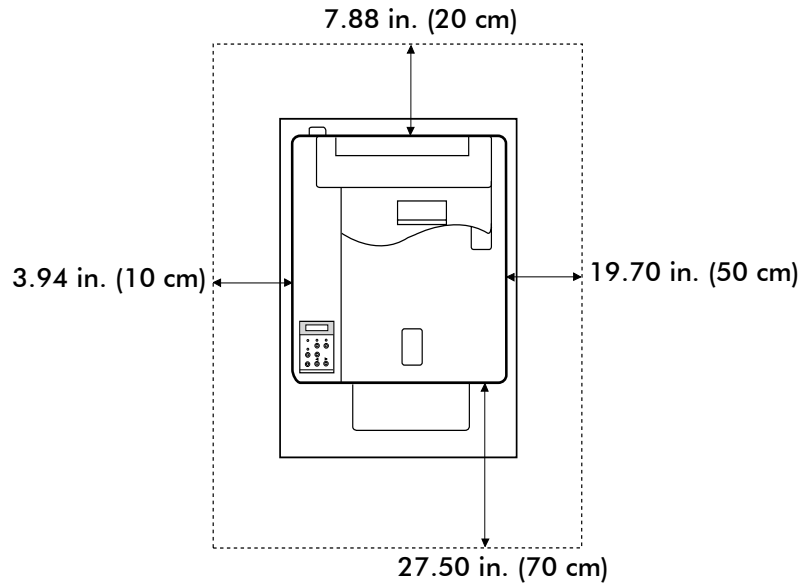
Tally color printers require the following environment specifications for optimal operation.

Put the printer on a stable surface with good ventilation. Keep the printer away from corrosive chemicals, gases, dust, and other contamination, and away from equipment that generates magnetic fields, electrical noise, vibration, or shock.

The surface that holds the printer must support at least 313 pounds or 142 kilograms, which includes the weight of the printer, paper, and all optional components. The surface must be large enough to support an extended paper tray.

Allow enough clear space around your printer to provide good airflow for printer cooling and for easy maintenance access.

The recommended clearance between a printer and other objects is shown here:

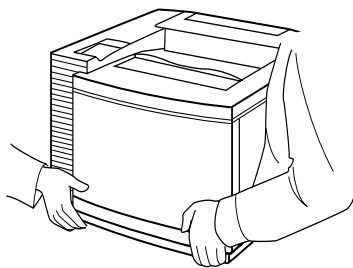


Unpacking the Printer

The printer is heavy. Two or more persons must use the four grip locations on the underside of the printer to move it.

The printer is packaged with a lift-off box top and bottom tray carton. Depending on the printer model, the printer can be delivered on a pallet.

Warning! *Do not lift the printer using the polyethylene bag that covers the printer.*



1. Remove the Starter Kit and the polyethylene bag.
2. Remove the carton from the printer and lift the printer from the bottom carton tray using the four grips on the underside of the printer.
3. Put the printer in the desired location.

Warning! *When moving or repacking the printer, follow the instructions in the Tally T8106/T8406 Color Laser Printer User Guide.*

Moving the Printer

A printer can be damaged by toner and oil spillage if it is tilted while being moved. Always keep it horizontal. If you use a cart to move the printer, push it carefully and slowly. Sudden shocks or strong vibration may damage the printer.

Caution! *Have two people carry the printer without tilting it.*

Repacking the Printer for Shipment

Before the printer can be repacked for shipment, the supplies in the printer must be removed and the inside of the printer must be cleaned. After the fuser oil bottle is removed, the residual fuser oil that remains within the printer, must be removed.

Repacking a printer that has previously been installed needs careful attention. To find out more about the printer repacking instructions or for assistance, go to World Wide Web site www.Tally.com, or contact Tally at e-mail address support@Tally.com. See “Tally Technical Support” on page 59.

Installing the Starter Kit

Your printer comes with a Starter Kit that contains:

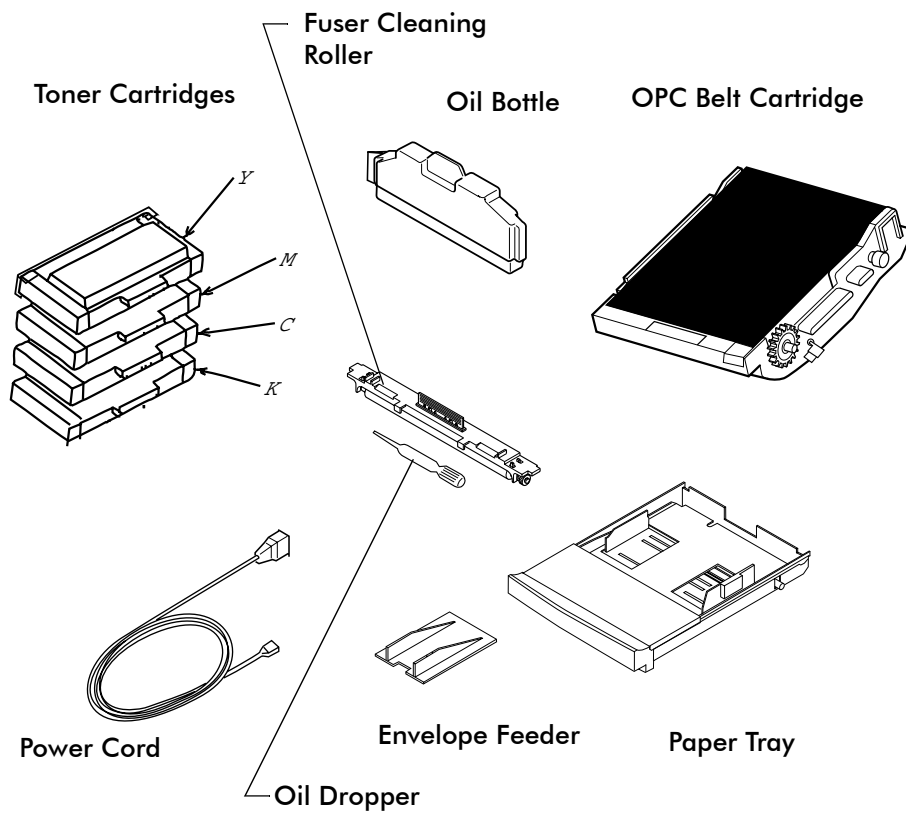
- Toner cartridges (4)
- Oil bottle
- Oil dropper
- Fuser cleaning roller
- Optical photoconductor (OPC) belt cartridge
- CD-ROM
- Quick Start Guide

Note: *The oil dropper is used to draw oil out of the fusing unit when the printer must be moved or shipped. Keep the dropper in a convenient, safe location for future use.*

The printer also comes with an ozone filter and a waste toner pack that have been pre-installed at the factory.

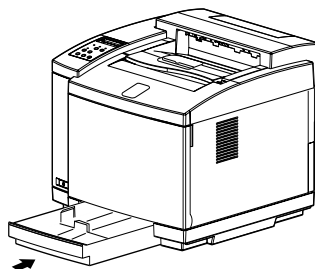
Additional items are also included with the printer:

- Paper tray
- Envelope feeder (T8406 only. The T8106 paper tray adjusts to handle envelopes.)
- Power cord



Installing the Paper Tray

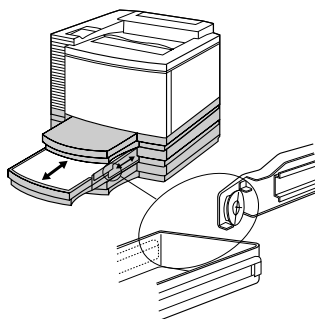
No Paper Feeder



T8106

Insert the paper tray squarely and evenly into the printer.

With Paper Feeder



T8406

1. Pull the guide rails outward, and align the tip of the paper tray with the guide rails.
2. Insert the paper tray squarely and evenly into the paper feeder.

Note: *The T8106 lower paper tray slides directly into the lower feeder unit.*

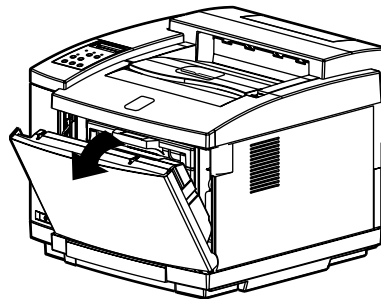
Installing Toner Cartridges

Each toner cartridge is labeled with the capital letter of the toner color. Insert the toner cartridges in the appropriate slots in the printer from the bottom to the top as follows: **C** (Cyan), **M** (Magenta), **Y** (Yellow), and **K** (Black). The toner cartridges from the Starter Kit are filled at half volume for first-time installation only.

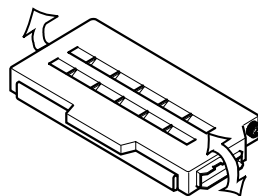
Warning! *If you get toner in your eyes, immediately flush your eyes with water for at least 15 minutes, and contact a physician.*

Warning! *Make sure the printer is off and unplugged before installing supplies.*

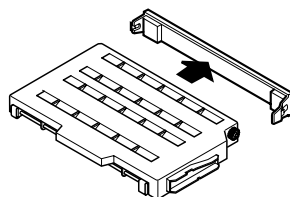
Caution! *Handle the toner cartridges horizontally with the labels facing up. Do not install the toner cartridges upside-down or in reverse positions.*



1. Release the front cover latch.
2. Open the front cover.

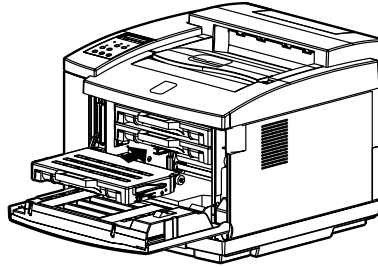


3. Rock the toner cartridge three or four times in the direction of the arrows on the cartridge to level out the toner inside.



4. Peel the tape off the cartridge and remove the protective cover from the cartridge.

Note: *Save the protective cover for future use when shipping the printer and toner cartridge separately.*

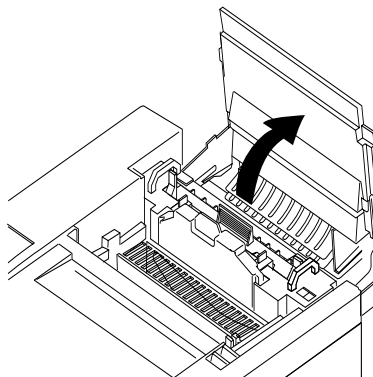


5. Insert the toner cartridge carefully along the guide and into the appropriate toner cartridge slot in the printer.
6. Repeat steps 3 through 5 for each toner cartridge.
7. Close the front cover.

Installing the Oil Bottle and Fuser Cleaning Roller

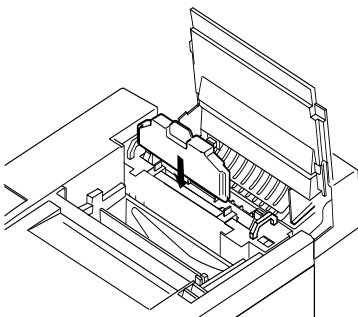
The oil lubricates the fusing unit. The fuser cleaning roller removes any accumulated dust from the fusing unit.

Caution! *Always keep the printer horizontal to prevent spillage of residual oil and toner.*

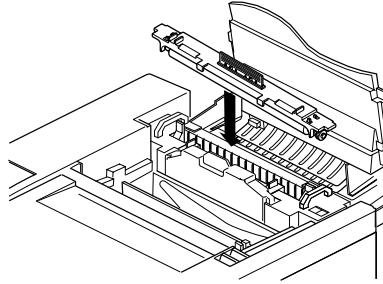


1. Release the top cover latch and open the top cover.
2. For the T8106, push the large green levers at the sides of the fuser rollers backward until they click into position.

For the T8406, remove the two orange fuser stops from between the fuser rollers by pulling them upward and out.



3. Insert the oil bottle.



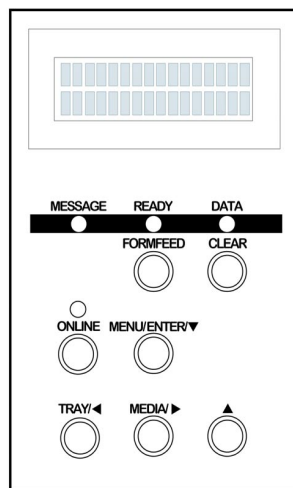
4. Insert the fuser cleaning roller.
5. Turn the two green lock levers to lock the fuser cleaning roller and the oil bottle in place.

Note: *After replacing the fuser cleaning roller, reset the fuser cleaning roller counter to zero.*

Setting the Fuser Cleaning Roller Counter to Zero

Printer software tracks fuser cleaner roller usage. After the counter reaches a pre-set number, the printer displays a message to indicate that maintenance is necessary.

After initial installation, or whenever you replace the fuser cleaning roller, set the counter to zero.



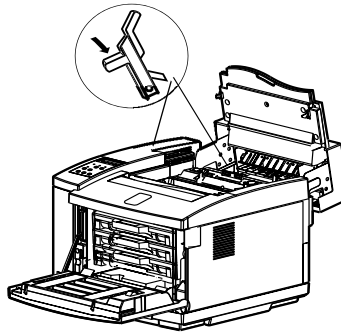
1. Turn on the printer and wait about 20 seconds while the display shows **Load-
ing...**
2. Press MENU/ENTER/ ▼ immediately when the display shows **Self Test**, and continue pressing until the ONLINE lamp blinks.
3. The display will show **Utility Menu-
Clear FC. Roll**.

Note: For more information about displayed error messages, see the Tally T8106/T8406 Color Laser Printers User Guide.

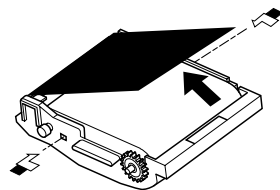
4. Press MENU/ENTER/ ▼ . The display will show **Clear FC. Roll
Not Execute**.
5. Press either TRAY/ ◀ or MEDIA/ ▶ until the display shows **Clear
FC. Roll Execute**.
6. Press MENU/ENTER/ ▼ once, and after approximately 10 seconds, the display will show **Completed Clear FC. Roll**.
7. Press MENU/ENTER/ ▼ . The display will show **Utility Menu
Clear FC. Roll**.

Installing the Optical Photoconductor (OPC) Belt Cartridge

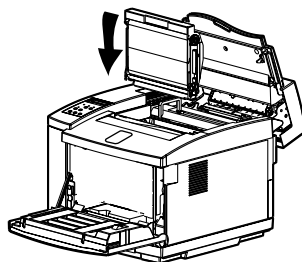
Caution! *Do not touch or wipe off any powder that is on the OPC belt, or expose the OPC belt to light.*



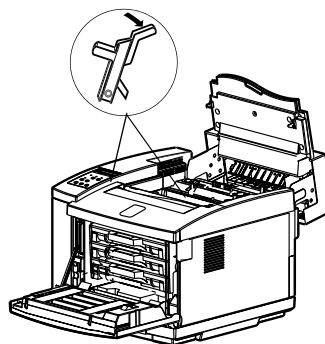
1. Open the top and front covers.
2. Lift the green OPC belt cartridge lock levers up until they unlock, with the channels upright.



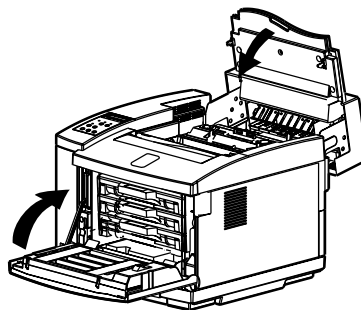
3. With the top cover open, remove the protective sheet from the OPC belt cartridge.
4. Remove the two shipping pins from the OPC belt cartridge.



5. Slide the OPC belt cartridge downward along the green lock-lever guides and into the printer carefully.



6. Press the green OPC belt cartridge lock levers to the closed position.

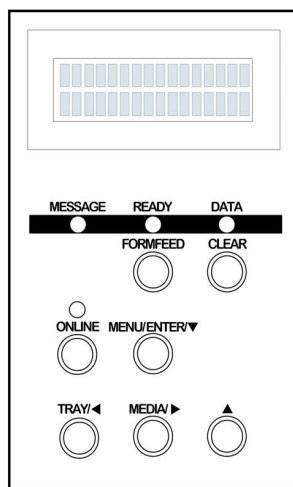


7. Close the top and front covers carefully until they lock shut.

Note: *After replacing the OPC belt cartridge, reset the OPC belt counter to zero.*

Setting the OPC Belt Counter to Zero

Printer software tracks OPC belt usage. After the counter reaches a pre-set number, the printer displays a message to indicate that maintenance is necessary. After the first installation, and after every replacement of the OPC belt, set the counter to zero.



1. Turn on the printer and wait about 20 seconds while the display shows **Loading...**

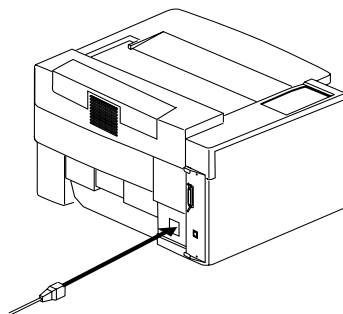
Note: For information about displayed error messages, see the Tally T8106/T8406 Color Laser Printer User Guide.

2. Press MENU/ENTER/▼ immediately when the display shows **Self Test**, and continue pressing until the ONLINE lamp blinks.
3. The display will show **Utility MenuClear FC. Roll**.
4. Press MENU/ENTER/▼. The display will show **Clear BeltCG Not Execute**.
5. Press either TRAY/◀ or MEDIA/▶ until the display shows **Clear BeltCG Execute**.

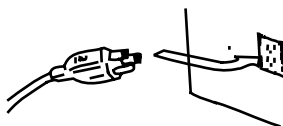
6. Press MENU/ENTER/ ▼. The display will show **Clear BeltCG Execute.**
7. Press MENU/ENTER/ ▼. The display will show **Completed Clear BeltCG.**
8. Press MENU/ENTER/ ▼. The display will show **Utility Menu Clear BeltCG.**
9. Press ▲ to exit the Utility Menu and return the printer to normal operating mode, or turn the power switch off.

Installing the Power Cord

Warning! *Use properly grounded wall sockets. Do not use converter plugs.*



1. Plug the printer power cord into the printer.

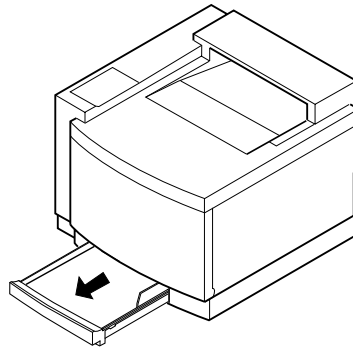


2. Plug the printer power cord into a power source with surge protection.

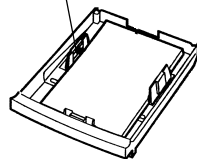
Starting the Printer

After you install the Starter Kit and plug in the printer, load paper into the paper tray, turn on the printer, and print a test page.

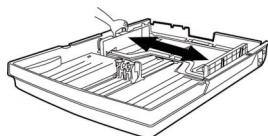
Loading Paper for Test Printing



1. Remove the paper tray from the printer by gently lifting both sides of the tray while pulling outward.
2. Remove the tray cover (T8406 only).

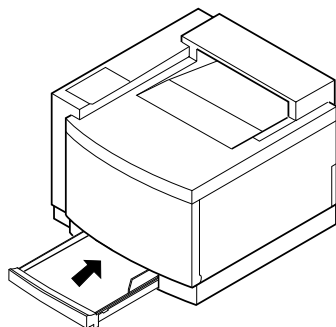


T8106



T8406

3. Place about 100 sheets of A4 or standard letter-size (8-1/2" x 11") paper into the paper tray.
4. Replace the tray cover (T8406 only).



5. Slide the paper tray back into the printer carefully until it locks.

Turning On the Printer

1. Press the main power switch. The printer will perform a series of diagnostic tests and then begin the warm-up cycle. This process may take up to 4 minutes.
2. Once the printer has completed the warm-up cycle, make sure the printer display reads “Ready.”

Note: *If the MESSAGE lamp is lit, a printer error has occurred. Check the display for an error message and see the Tally T8106/T8406 Color Laser Printer User Guide on the Tally CD-ROM.*

Printing a Test Page

To print a test page, use A4 or standard letter-size (8-1/2” x 11”) paper.

**Tray 1: A4
Ready**

1. Check that the control panel displays “Ready.”

**Tray 1: A4
Offline**

2. Press the **ONLINE** key.

**Panel Menu
Printing Menu**

3. Press the **MENU/ENTER/ ▼** key.

**Panel Menu
Test Menu**

4. Press the **TRAY/ ◀** or **MEDIA/ ▶** to select Test Menu.

**Test Menu
Print Test Page**

5. Press the **MENU/ENTER/ ▼** key a second time.

**Tray 1: A4
Processing**

6. Press the **MENU/ENTER/ ▼** key a third time.

**Tray 1: A4
Printing**

7. The DATA lamp will blink as the test page starts to print.

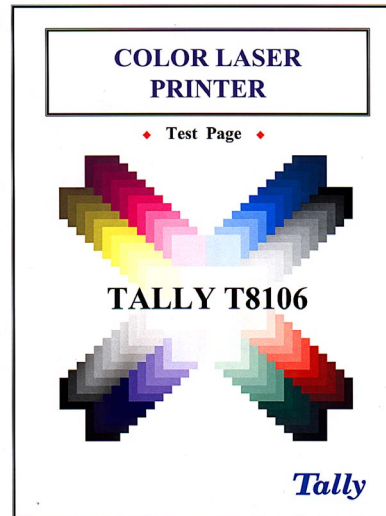
**Tray 1: A4
Offline**

8. When the test print is complete, the DATA lamp will go out.

**Tray 1: A4
Ready**

9. Press the **ONLINE** key.

Here is a typical printed test page for the Tally T8106/T8406 color printers:



If the test page doesn't print properly, check for error indications on the control panel display and see the Tally T8106/T8406 Color Laser Printers User Guide on the Tally CD-ROM.

Before you can send files from your computer application to the printer, you must install the appropriate print driver and utilities for your specific computing system.

Chapter 3

Installing Printer Drivers and Utilities

Tally Printer Autoplay CD

The Tally T8106/T8406 CD included with your printer has an autoplay feature that will automatically start the installation process of the drivers and utilities for your printer. The CD contains the T8106/T8406 printer drivers, network utilities, and the documentation for your printer. The CD automatically senses your operating system and supplies the appropriate driver.

Setting Up a Local Printer in Windows

The Tally auto-install CD-ROM automatically installs the Tally T8106/T8406 printer drivers on your computer and installs the printer on the LPT1 port. To install the printer on your LPT1 port:

1. Insert the CD in your CD-ROM drive.
2. Click the **I Accept** button.
3. Click the **T8106 - Install Software** button or the **T8406 - Install Software** button.
4. To begin the local installation process, click **Local**.
5. Click the **Install PostScript Driver** button or click the **Install PCL Driver** button.
6. Click **Exit This CD**.

Setting Up a Network Printer in Windows

Configuring Windows to Print Using TCP/IP

The Tally auto-install CD-ROM automatically installs the drivers and utilities your computer needs to print using TCP/IP. If you are uncertain whether your network settings are correct for printing over the network,

consult your Windows Help for your operating system. To install the network printer software on a computer using TCP/IP:

1. Insert the CD in your CD-ROM drive.
2. Click the **I Accept** button.
3. Click the **T8106 - Install Software** button or the **T8406 - Install Software** button.
4. Click the **Network** button to configure the computer for network printing.
5. Click the **Install PostScript Driver** button or click the **Install PCL Driver** button.
6. (Windows 95/98/ME only) Click the **Network Utilities** button to install the network utilities.
7. (Windows 95/98/ME only) Follow the installation wizard to install Print Monitor.
8. Click **Exit This CD** to complete the software installation process.
9. To complete the installation of the printer, assign the printer an IP address, subnet mask, and gateway, then go to the port configuration section for your operating system.

Assigning the Printer an IP Address, Subnet Mask and Gateway Address

To print using the TCP/IP protocol, you must assign the printer an IP address, subnet mask and a gateway. If you are uncertain about the settings you should use, consult your network administrator.

IP Address

The IP Address submenu allows you to set the printer IP address from the printer control panel. The following example shows how to set the printer IP address to 192.168.31.27.

Note: Press the **▲** key to return to the previous step.

Tray1: A4
Ready

1. Check that “Ready” appears on the display and the DATA light is off.

Tray1: A4
Offline

2. Press the **ONLINE** key to go offline.

Panel Menu
Printing Menu

3. Press the **MENU** key to start the Panel Menu and display submenus.

Panel Menu
Network Menu

4. Press the ◀ and ▶ keys to go to the Network Menu.

Network Menu
IP Address

5. Press the ENTER/▼ key to select the IP Address submenu.

IP Address=
(192).0 .0 .0

6. Using the ◀ and ▶ keys, change the number in parentheses to 192. Then, press the ▼ key.

IP Addr
192. (168).0.0

7. Using the ◀ and ▶ keys, change the number in parentheses to 168. Then, press the ▼ key.

IP Addr
192. 168. (031). 0

8. Using the ◀ and ▶ keys, change the number in parentheses to 031. Then, press the ▼ key.

IP Addr
192.168. 31. (027)

9. Using the ◀ and ▶ keys, change the number in parentheses to 027. Then, press the ▼ key.

IP Addr
192.168. 31. 27*

10. The IP address has now been set.

Network Menu
IP Address

11. Press the ▲ key to leave the IP Addr submenu. The Network Menu appears.

Tray1: A4
Ready

12. Press the **ONLINE** key to return to online mode, and turn off the printer. Wait at least five seconds, and then turn on the printer.

Once the IP address, subnet mask and gateway address are set, you can complete the installation of the printer using TCP/IP by configuring the TCP/IP printer port for your operating system.

SubNet Mask

The SubNet Mask submenu allows you to set the subnet mask value for the printer. When the value is set to 0.0.0.0, the printer subnet mask will be defined according to the address class of the IP address for the printer.

The following example shows how to set the subnet mask address to 255.255.255.0.

Note: Press the **▲** key to go back to the previous step.

Tray1: A4
Ready

1. Check that “Ready” appears on the display and the DATA light is off.

Tray1: A4
Offline

2. Press the **ONLINE** key to go offline.

Panel Menu
Printing Menu

3. Press the **MENU** key to start the Panel Menu and display submenus.

Panel Menu
Network Menu

4. Press the **◀** and **▶** keys to go to the Network Menu.

Network Menu
SubNet Mask

5. Press the ENTER/▼ key to select the SubNet Mask submenu.

SubNet Mask=
(255). 0. 0. 0 *

6. Using the ◀ and ▶ keys, change the number in parentheses to 255. Then, press the ▼ key.

SubNet Mask
255. (255). 0. 0

7. Using the ◀ and ▶ keys, change the number in parentheses to 255. Then, press the ▼ key.

SubNet Mask
255. 255. (255). 0

8. Using the ◀ and ▶ keys, change the number in parentheses to 255. Then, press the ▼ key.

SubNet Mask
255. 255. 255. (0)

9. Using the ◀ and ▶ keys, change the number in parentheses to 0. Then, press the ▼ key.

SubNet Mask
255. 255. 255. 0*

10. The subnet mask has now been set.

Network Menu
SubNet Mask

11. Press the ▲ key to leave the Sub-Net Mask submenu. The Network Menu appears.

Tray1: A4
Ready

12. Press the **ONLINE** key to return to online mode, and turn off the printer. Wait at least five seconds, and then turn on the printer.

Gateway Address

The Gateway Addr submenu function sets the IP address of the default gateway for the printer. When the value is set to 0.0.0.0, no default gateway is defined.

The following example shows how to set the printer gateway address to 192.168.31.1.

Note: *If you press the wrong, press the ▲ key to go back to the previous step.*

Tray1: A4
Ready

1. Check that “Ready” appears on the display and the DATA light is off.

Tray1: A4
Offline

2. Press the **ONLINE** key to go offline.

Panel Menu
Printing Menu

3. Press the **MENU** key to start the Panel Menu and display submenus.

Panel Menu
Network Menu

4. Press the ◀ and ▶ keys to go to the Network Menu.

Network Menu
Gateway Address

5. Press the **ENTER/▼** key to select the Gateway Address submenu.

Gateway Address=
(192). 0. 0. 0 *

6. Using the ◀ and ▶ keys, change the number in parentheses to 192. Then, press the ▼ key.

Gateway Addr
192.(168). 0. 0

7. Using the ◀ and ▶ keys, change the number in parentheses to 168. Then, press the ▼ key.

Gateway Addr
192. 168.(031). 0

8. Using the ◀ and ▶ keys, change the number in parentheses to 031. Then, press the ▼ key.

Gateway Addr
192. 168. 31.(001)

9. Using the ◀ and ▶ keys, change the number in parentheses to 001. Then, press the ▼ key.

Gateway Addr
192. 168. 31. 1 *

10. The gateway address has now been set.

Network Menu
Gateway Address

11. Press the ▲ key to leave the IP Addr submenu. The Network Menu appears.

Tray1: A4 Ready

12. Press the **ONLINE** key to return to online mode, and turn off the printer. Wait at least five seconds, and then turn on the printer.

Configuring the TCP/IP Printer Port in Windows 95/98/ME

By default, your printer is installed on LPT1 — the physical printer port of your computer. To print over the network, you must now install a virtual port, and tell Windows to print over the virtual printer port rather than the physical port.

1. From the **Start** button, select **Settings** and click **Printers**.
2. In the Printers folder, right-click the **Tally T8106** or the **Tally T8406** printer you just installed.
3. Click **Properties**.
4. In the Printer Properties window, select the **Details** tab.
5. Click the **Add Port** button.
6. Click the **Other** button and from the list choose **Print Server Port**, then click **OK**.
7. Select **LPR (TCP/IP)** as the network protocol and click **OK**.
8. Enter the IP address of your print server, enter **PASS** for the logical printer name, and click **OK**.

9. The LPR port will then be added automatically to the list of available ports and will be selected as the current port.
10. Click **OK** to complete the port installation.

Configuring the TCP/IP Printer Port in Windows NT 4.0

By default, your printer is installed on LPT1 — the physical printer port of your computer. To print over the network, you must now install a virtual port, and tell Windows to print over the virtual printer port rather than the physical port.

1. From the **Start** button, select **Settings** and click **Printers**.
2. In the Printers folder, right-click the **Tally T8106** or **Tally T8406** printer you just installed and select **Properties**.
3. In the Printer Properties window, select the **Ports** tab.
4. Click the **Add Port** button to open the Printer Ports window.
5. In the Printer Ports window, select **LPR Port** and click **New Port** to open the Add LPR Compatible Printer window.
6. In the Add LPR Compatible Printer window, enter the IP address of your print server, enter **PASS** for your printer name, and click **OK**.
7. Click **Close** to close the Printer Ports window.
8. The LPR port will then be added automatically to the list of available ports and will be selected as the current port.
9. Click **OK** to complete the port installation.

Configuring the TCP/IP Printer Port in Windows 2000

By default, your printer is installed on LPT1 — the physical printer port of your computer. To print over the network, you must now install a virtual port, and tell Windows to print over the virtual printer port rather than the physical port.

1. From the **Start** button, select **Settings** and click **Printers**.
2. In the Printers folder, right-click the **Tally T8106** or **Tally T8406** printer you just installed and select **Properties**.
3. In the Printer Properties window, select the **Ports** tab.
4. Click the **Add Port** button to open the Printer Ports window.
5. In the Printer Ports window, select **LPR Port**.
Click **New Port**.
6. Enter the IP address of the printer. Enter **PASS** for the printer name.
7. Click **Close** to close the Printer Ports window.
9. In the Tally T8106 Properties or Tally T8406 Properties window, click **Apply** then **OK** to complete the printer port installation.

Uninstalling Windows Drivers

Before installing any updates to the printer drivers, you should uninstall the old drivers. To uninstall Windows drivers:

1. From the Windows **Start** button, select **Settings** and click **Printers**.
2. In the Printers folder, right-click the **Tally T8106** or **Tally T8406** printer and select **Delete**.

Installing Macintosh Printer Drivers

1. Insert the CD into your CD-ROM drive.
2. Double-click the **Tally T8106/T8406 CD-ROM**.
3. Double-click the folder of the language you want to use.
4. Double-click the folder for your printer model.
5. Copy the PPD to your **system/extensions/printer description** folder.
6. Double-click the **Adobe PS 8.7 installer** and follow the prompts to install the driver.

Note: *It is recommended you use the Adobe PS 8.7 printer driver.*

7. From the Chooser, select the **Adobe PS 8.7 print driver**.
8. Choose your printer from the list of available PostScript printers.

9. Choose the printer PPD from the list of available PPDs.

Note: *If the Connected To: window does not show your printer, verify the printer is connected to the network and the printer is configured properly. For further help, see the user guide on the Tally CD-ROM.*

10. Close the Chooser.

Chapter 4

Operating Your Printer

Turning the Printer On

1. Press the main power switch. The printer will perform a series of diagnostic tests and then begin the warm-up cycle. This process may take up to 4 minutes.
2. Once the printer has completed the warm-up cycle, make sure the printer display reads “Ready.”

Note: *If the MESSAGE lamp is lit, a printer error has occurred. Check the display for an error message, and take the appropriate action.*

Turning the Printer Off

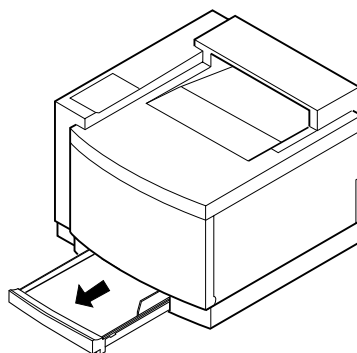
1. Ensure that the printer is not printing a job or warming up.
2. Press the power switch.

Note: *When restarting the printer, wait at least five seconds after turning off the printer before turning it on again.*

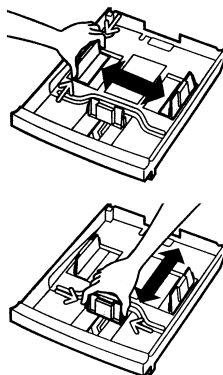
Loading Media

Loading your printer with the correct media is important in keeping your printer running well. Because some types of paper may shorten the life span of the printer components or quickly exhaust toner supplies, you should use paper of the correct type, weight and size. For additional information about paper sizes and types, see the user guide located on the Tally CD-ROM.

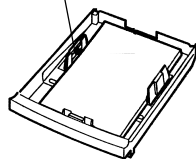
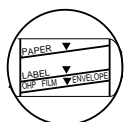
When loading paper or transparencies into your printer, do not load too much and make sure that the media is all the same size. Loading beyond the specified capacity will cause paper jams.



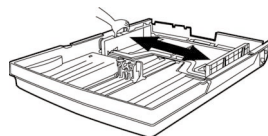
1. With both hands, gently lift and pull the paper tray out of the printer.
2. Remove the tray cover (T8406 only).



3. Using the green grips, adjust the lateral and end paper retainers according to the paper size.

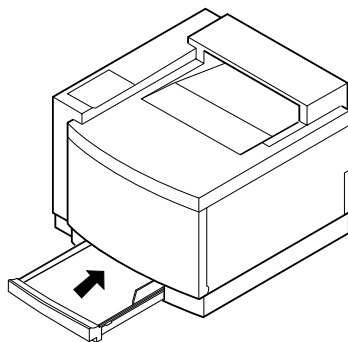


T8106



T8406

4. Place the paper in the paper tray with the printing surface facing up. Make sure that the paper does not exceed the limit marked on the inside of the green grips.
5. Set the tray cover on the tray (T8406 only).



6. Put the paper tray into the printer.
7. Confirm that the display shows the correct paper size. If --- appears on the display as the paper size, reinstall the paper, making sure the paper fits securely in the tray.

Control Panel

The control panel is made up of four indicator lamps, the display, and seven function keys that allow you to control and monitor printer operations.

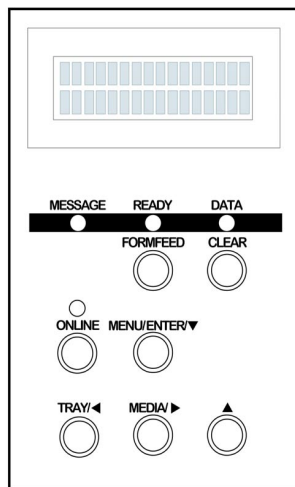
Display

The display provides messages indicating the state of the printer.

The example display below shows the printer printing a 2,534-kilobyte file using A4 paper loaded into Tray 1.

Paper tray selected	Size of paper contained in the selected paper tray
Tray1:	LTR.
Ready	2534KB
Printer state	Amount of print data

Indicators



MESSAGE lamp (orange): Lights when an error message is on the display.

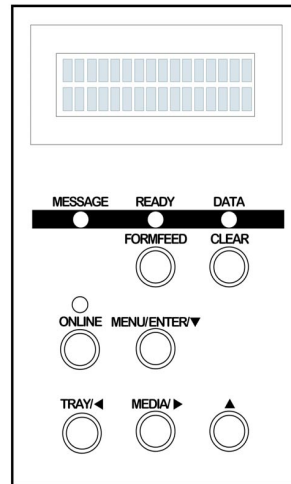
READY lamp (green): Is lit when the printer is ready to print. During warm-up, this lamp blinks.

DATA lamp (green): Blinks while the printer is receiving an incoming print job.

ONLINE lamp (green): Is lit when the printer is ready to receive print jobs.

Control Keys

The T8106/T8406 control panel has seven control keys that allow you to control the printer functions.



FORMFEED: Forces a job to print.

CLEAR: Clears print data.

ONLINE: Places the printer in online or offline status.

MENU/ENTER/▼ : Opens the menu and enters changes.

TRAY / ◀ : Changes the paper feed source tray for printing.

MEDIA / ▶ : Changes the media type for printing.

▲ : Navigates to the next higher menu level.

Chapter 5

Service and Support

Overview

This chapter provides information about different resources for information and technical support, including:

- How to reach Tally Technical Support for assistance
- How to order supplies and printer options
- How to obtain Tally service contracts
- T8106/T8406 Series Printer limited warranty

Assistance Nearby

Often, the best source for assistance is closer than you think. Before you call Tally, consider the options below.

Help From Within Your Company

If your organization is large and has purchased many Tally printers, the best source of assistance can be within your own company. Your company could have designated central support personnel that you can go to when you have problems or when you need supplies such as paper or toner cartridges. These central support personnel can then contact the appropriate dealer or Tally support staff.

Help From Your Dealer

Tally backs your printer dealer with complete support resources and programs. Your dealer can provide you with details on all available support options.

Tally Technical Support

Tally Technical Support is available to answer your questions Monday through Friday, 7:00 A.M. to 4:30 P.M., Pacific Standard Time.

Please have the following printer information ready when you contact Tally:

- Model number
- Serial number (found on the left rear side of the printer)
- Page count (shown on the printer configuration sheet)
- Date and place of purchase
- Tally maintenance agreement number (if printer is already under agreement)

Tally Technical Support can help you with the initial installation of this product. Please contact your operating system or network software vendor if you require assistance in optimizing or customizing your system.

How to Contact Tally

There are a number of ways to contact Tally or receive information about technical issues, products, and services.

Contacting Tally Technical Support or Customer Service by Telephone

In North America, call 866-359-2899 to speak to a representative about technical support, extended warranties, repairs, or customer service.

Reaching Tally on the World Wide Web

Tally's Web site provides up-to-date product information. From your Web browser, go to this URL:

<http://www.tally.com>

The Web site allows you to:

- Search Knowledge Base for specifications, technical information, and a review of other Tally printers.
- Explore the FAQ pages for common problems and solutions.
- Browse Service Programs to learn about ways to extend or enhance your existing warranty.

Sending Internet Electronic Mail

You can e-mail your questions to Tally, and we will respond within three business days. Send e-mail messages to:

support@tally.com

Sending a Facsimile Transmission

Fax questions or comments to Tally at:

425-251-5520

Be sure to indicate the number where Tally can telephone or fax a response.

Writing Tally

You can mail your questions and comments to Tally Technical Support at the following address:

Printer Technical Support
Tally Printer Corp.
P.O. Box 97018
Kent, WA 98064-9718

Ordering Options and Supplies

Contact your T8106/T8406 Series dealer to order printing supplies, or call 800-338-3010 to locate the Tally supplies dealer nearest you, or you can purchase supplies directly from Tally. The tables below list available printer options and order numbers.

T8106 Printer Options

Description	Order Part Number
500-sheet Lower Paper Feeder Unit (w/Cassette)	083229
Duplexer (Lower Paper Feeder Units Required)	083231
250-sheet Standard Cassette (Letter/A4)	083227
250-sheet Legal Cassette (Letter/A4)	083228
500-sheet Lower Paper Feeder Cassette (Letter/A4)	083230
64 MB DRAM DIMM	083200
128 MB DRAM DIMM	083201

T8106 Printer Supplies

Description	Order Part Number
T8106 Cyan Toner Cartridge	083232
T8106 Magenta Toner Cartridge	083233
T8106 Yellow Toner Cartridge	083234
T8106 Black Toner Cartridge	083235
T8106 OPC Belt Cartridge	083236
T8106 Fuser Oil Bottle	083237
T8106 Fuser Cleaning Roller	083238
T8106 Waste Toner Pack	083239

To order supplies and options:

Call 1-800-338-3010 or go to www.tally.com and click on Supplies.

T8406 Printer Options

Description	Order Part Number
500-sheet Lower Paper Feeder Unit (w/Cassette)	083197
Duplexer (Lower Paper Feeder Units Required)	083199
250-sheet Standard Cassette (Letter/A4)	083195
250-sheet Legal Cassette (Letter/A4)	083196
500-sheet Lower Paper Feeder Cassette (Letter/A4)	083198
64 MB DRAM DIMM	083200
128 MB DRAM DIMM	083201

T8406 Printer Supplies

Description	Order Part Number
T8406 Cyan Toner Cartridge	083202
T8406 Magenta Toner Cartridge	083203
T8406 Yellow Toner Cartridge	083204
T8406 Black Toner Cartridge	083205
T8406 OPC Belt Cartridge	083206
T8406 Fuser Oil Bottle	083207
T8406 Fuser Cleaning Roller	083208
T8406 Waste Toner Pack	083209

To order supplies and options:

Call 1-800-338-3010 or go to **www.tally.com** and click on Supplies.

Tally Warranty and Service

Your T8106/T8406 Series printer comes with a one-year on-site warranty. The complete warranty is provided below. All repair requests must be prequalified through Tally Product Support by calling 866-359-2899.

You can extend the standard warranty on your new printer or upgrade to a different type of warranty. We offer extended warranty programs that provide:

- Competitive pricing
- Free technical support
- Reliable, easy-to-use service
- Minimized downtime
- Peace of mind

To obtain further details and pricing for Tally service and warranty programs, 866-359-2899, or go to:

www.tally.com

Note: *This product requires specific computer hardware and software configurations to operate as specified by Tally. It is the owner's responsibility to supply these supporting items, and where necessary, to reconfigure and/or furnish additional hardware and/or software as required or specified by Tally to assure normal product operation. Tally incurs no obligation to furnish or install said items. Tally reserves the right to modify or update T8106/T8406 software as it deems necessary and to determine distribution policies for such changes to existing owners.*

T8106/T8406 Series Printer Limited Warranty

Tally Printer Corporation (hereinafter Tally) warrants this product to be free from defects in material and workmanship and agrees to repair or replace any part of the enclosed unit which proves defective under these terms and conditions.

Warranty Period

Labor is warranted for one (1) year from the date of the first consumer purchase. Parts are warranted for one (1) year from the date of the first consumer purchase. Each toner cartridge is warranted until it runs out of toner or until its usable life expires, whichever occurs first.

Warranty Coverage

This warranty may be enforced only by the first consumer purchaser and it is not transferable.

Except as specified below, this warranty covers all defects in material or workmanship and agrees to repair or replace (at Tally's option) any part of the enclosed unit. The following are not covered by this warranty:

1. Any product which is not distributed in the U.S.A. or Canada by Tally or which is not purchased in the U.S.A. or Canada by the first consumer purchaser.
2. Any product on which the serial number has been defaced, modified, or removed.
3. Damage, deterioration, or malfunction resulting from:
 - a. Accident, misuse, abuse, neglect, fire, water, lightning, or other acts of nature, improper storage, unauthorized product modification, or failure to follow instructions supplied with the product.
 - b. Alteration, repair, or attempted repair by anyone not authorized by Tally.
 - c. Any shipment of the product (claims must be presented to the carrier).
 - d. Removal or installation of the product.
 - e. Any other cause which does not relate to a product defect.
4. Cartons, carrying cases, batteries, external cabinets, magnetic tapes, or any accessories used in connection with the product.
5. This warranty covers only Tally-supplied components. Service required as a result of third party components is not covered under this warranty.

Warranty Support

Tally will pay labor and material expenses for covered items, but will not pay for the following:

1. Removal or installation charges.
2. Costs of initial technical adjustments (set-up), including adjustment of user controls.
3. Payment of shipping and related charges incurred in returning the product for warranty repair or exchange.

Obtaining Warranty Service

All service calls must be qualified by a Tally technical support specialist. You can make a service request by calling 866-359-2899.

Tally may send a replacement printer which will be, at Tally's option, new or like new, and will meet all of the specifications of the replaced printer. The replacement printer will be shipped for delivery within three business days at Tally's expense within the United States or Canada upon receipt of your defective printer.

The warranty period on any replacement printer shall be either the remaining balance of the original one (1) year term, or ninety (90) days, whichever is longer. With the exception of the duration, the terms and conditions of this warranty shall apply to any replacement printer. No service will be provided outside of the United States or Canada.

Tally requires you to provide the original bill of sale or receipt as proof of purchase in order to obtain warranty service. Please retain such proof of purchase with your records.

You can contact Tally Customer Service and Technical Support by dialing 866-359-2899.

Warranty Limitations

Tally's sole liability for any defective product is limited to the repair or replacement of the product at our option. Tally shall not be liable for:

1. Damage to other property caused by any defects in this product, damages based upon inconvenience, loss of use of the product, loss of time or data, commercial loss; or
2. Any other damages, whether incidental, consequential, or otherwise.

This warranty is exclusive and is in lieu of all other warranties, express or implied, including but not limited to, the implied warranties of merchantability or fitness for a particular purpose. Some states do not allow the exclusion of implied warranties or the limitation or exclusion of liability for incidental or consequential damages. Therefore, the above exclusions or limitations may not apply to you.

This warranty gives you specific legal rights, and you may also have other rights which vary from state to state.

For information, telephone 866-359-2899.

All products returned to Tally for service must have prior approval, and can be obtained by calling the above number. Any unit shipped to Tally without authorization may be returned freight collect.

This product is warranted in accordance with the terms of this limited warranty. Consumers are cautioned that product performance is affected by system configuration, software, the application, customer data, and operator control of the system, among other factors. While Tally Printer Corp. products are considered to be compatible with many systems, the specific functional implementation by the customers of the product may vary. Therefore, the suitability of a product for a specific purpose or application must be determined by the customer and is not warranted by Tally.